



## NEPA PROJECT MANAGER

TTL Associates, Inc. is seeking a **NEPA PROJECT MANAGER** to develop and lead the NEPA program and projects.

### About the Company

Established in 1927 as Toledo Testing Laboratory, **TTL Associates, Inc.** has grown to be a full-service environmental, geotechnical engineering, industrial hygiene, materials testing and drilling firm. We focus primarily on the following markets: Commercial, Development / Redevelopment, Education, Energy, Healthcare, Federal Government, Local and State Government, Industrial, Retail and Transportation. We offer company support for industry licenses, continuing education opportunities, and the tools and resources to provide high-quality solutions for our clients. As an integral member of the team, you enjoy a highly competitive salary and benefit package and a flexible workplace.

### About the Position

Acts as a professional consultant to company clients in the management of projects that require assessment and solutions related to the National Environmental Policy Act (NEPA) and/or other natural resource projects. Develops professional relationships with clients by providing expert advice and solutions and high-quality services. Act as a NEPA SME to all internal and external program stakeholders.

### Responsibilities

- Conduct NEPA program business development activities
- Lead the NEPA program team
- Develop and train NEPA program team members, as needed
- Develop proposals for NEPA projects
- Lead NEPA environmental assessment projects
- Review project requirements and implement the necessary projects steps to be in compliance with environmental regulations under the National Environmental Policy Act (NEPA).
- Collect and analyze social, economic and environmental data to be used in analyzing project impact and recommendations
- Prepare NEPA documents, including Categorical Exclusions (CEs), Environmental Assessments (EAs) and Environmental Impact Statements (EISs)
- Prepare reports and regulatory permits and approvals in compliance with environmental laws
- Create and implement public involvement activities, including developing public involvement plans, creating materials for communicating project information to the public, and participating in public and stakeholder meetings.

## **Requirements**

- Bachelor's degree in science, geology, or related engineering degree
- Minimum of 10 years of experience with all aspects of NEPA projects, including proposal and report writing and project implementation
- Federal NEPA experience desired
- Experience writing NEPA proposals and conducting business development activities
- Experience managing, developing and leading project teams
- Established knowledge of state and federal environmental regulations and guidelines
- Proficiency in technical writing of environmental documents
- Experience with public involvement and outreach
- Excellent communication skills and able to work on a collaborative team, both internally and externally, and in both leadership and support roles
- Availability for 30% overnight travel
- Proficiency with Microsoft Office Suite

## **Benefits**

Medical, Vision, and Dental Health Insurance

Health Savings Account

Life Insurance

Disability Insurance

Voluntary Insurance: Accident, Critical Illness and Hospital Indemnity

Paid Holidays

Paid Time-off

Employee Assistance Program

401K Retirement Savings Plan with a Company match

To apply, contact Colleen Neidert at 419-214-5010 or [cneidert@tlassoc.com](mailto:cneidert@tlassoc.com)