NEPA PROJECT MANAGER

Summary: Acts as a professional consultant to company clients in the management of projects that require assessment and solutions related to the National Environmental Policy Act (NEPA).

Responsibilities:

- Develops proposals for NEPA projects.
- Oversees all aspects of NEPA environmental assessment projects.
- Reviews project requirements and implements the necessary project steps to be in compliance with environmental regulations under the National Environmental Policy Act (NEPA).
- Collects and analyzes social, economic and environmental data to be used in analyzing project impact and recommendations.
- Prepares NEPA documents, including Categorical Exclusions (CEs), Environmental Assessments (EAs) and Environmental Impact Statements (EISs).
- Prepares reports and regulatory permits and approvals in compliance with environmental laws.
- Creates and implements public involvement activities, including developing public involvement plans, creating materials for communicating project information to the public, and participating in public and stakeholder meetings.

Requirements:

- Bachelor's degree in science, geology, or related engineering degree
- Minimum of 4 years of experience with all aspects of NEPA projects, including proposal and report writing and project implementation
- Established knowledge of state and federal environmental regulations and guidelines
- Proficiency in technical writing of environmental documents
- Experience with public involvement and outreach
- Excellent communication skills and able to work on a collaborative team, both internally and externally, and in both leadership and support roles
- Availability for 30% overnight travel
- Proficiency with Microsoft Office Suite